

Board of Trustees  
Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich  
  
Superintendent  
Ken Noah

Item 19A Revised, 05-20-10 (Public Comments)



MINUTES  
OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
ORGANIZATIONAL BOARD MEETING

Telephone (760) 753-6491  
www.sduhsd.net

Office of the Superintendent  
Fax (760) 943-3501

DECEMBER 10, 2009

710 ENCINITAS BLVD  
ENCINITAS, CA 92024

DISTRICT OFFICE  
BOARD ROOM #101

**PRELIMINARY FUNCTIONS ..... (ITEMS 1 - 6)**

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS ..... (ITEM 1)

President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.

2. CLOSED SESSION..... (ITEM 2)

The Board convened to Closed Session at 6:01 PM to:

- A. Consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association and/or California School Employees Association
- C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).
- D. Consideration and/or deliberation of student discipline matters. (1 case)

**OPEN SESSION / ATTENDANCE**

BOARD OF TRUSTEES

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

STUDENT BOARD MEMBERS

Jordan Bernard, La Costa Canyon High School  
Allie Jucha, San Dieguito Academy  
Nick Lawson, Canyon Crest Academy  
Allison Yamamoto, Torrey Pines High School

DISTRICT ADMINISTRATORS

Ken Noah, Superintendent  
Terry King, Associate Superintendent, Human Resources  
Steve Ma, Associate Superintendent, Business  
Rick Schmitt, Associate Superintendent, Educational Services  
Eric Dill, Executive Director, Business Services  
Delores Perley, Director, Finance  
Brian Kohn, Principal, Canyon Crest Academy  
David Jaffe, Executive Director, Curriculum & Instruction  
Becky Banning, Recording Secretary

3. CALL TO ORDER / PLEDGE OF ALLEGIANCE..... (ITEM 3)  
The meeting was called to order at 6:30 PM and Nick Lawson led the Pledge of Allegiance.
4. REPORT OUT OF CLOSED SESSION ..... (ITEM 4)  
The Board took unanimous action to approve the employment agreements of employees #25305 and #25527.
5. APPROVAL OF MINUTES ..... (ITEM 5)  
It was moved by Ms. Beth Hergesheimer seconded by Ms. Deanna Rich, that the Minutes of the November 12<sup>th</sup>, 2009 Board Meetings be approved as written. **Motion unanimously carried.**

## ORGANIZATION OF THE BOARD

### 6a. NOMINATION / ELECTION OF BOARD PRESIDENT

It was moved by Ms. Linda Friedman, seconded by Ms. Deanna Rich, that nominations be closed and that Ms. Barbara Groth be elected President of the Board for 2010. **Motion unanimously carried.**

### 6b. PASSING OF THE GAVEL TO THE NEWLY ELECTED PRESIDENT OF THE BOARD

Former President, Ms. Dalessandro passed the gavel to the new President, who presided the remainder of the meeting.

### 6c. RECOGNITION OF OUTGOING PRESIDENT

Superintendent Noah expressed his gratitude to Ms. Joyce Dalessandro and commended her leadership and guidance throughout the past year and presented Ms. Dalessandro with a gift and bouquet of flowers in recognition of her year of service.

### 6d. ELECTION OF VICE PRESIDENT

It was moved by Ms. Deanna Rich, seconded by Ms. Joyce Dalessandro, that nominations be closed and that Ms. Beth Hergesheimer be elected Vice-President of the Board for 2010. **Motion unanimously carried.**

### 6e. ELECTION OF CLERK

It was moved by Ms. Beth Hergesheimer, seconded by Ms. Linda Friedman, that nominations be closed and that Ms. Joyce Dalessandro be elected Clerk of the Board for 2010. **Motion unanimously carried.**

### 6f. APPOINTMENT OF BOARD REPRESENTATIVE / NORTH CITY WEST JOINT POWERS AUTHORITY

It was moved by Ms. Linda Friedman, seconded by Ms. Beth Hergesheimer, that Steve Ma be appointed to serve as Board Representative to the North City West Joint Powers Authority, for 2010. **Motion unanimously carried.**

### 6g. APPOINTMENT OF ALTERNATE BOARD REPRESENTATIVE / NORTH CITY WEST JOINT POWERS AUTHORITY

It was moved by Ms. Linda Friedman, seconded by Ms. Deanna Rich, that Superintendent Ken Noah and Ms. Dalessandro be appointed to serve as Alternate Board Representatives to the North City West Joint Powers Authority, for 2010. **Motion unanimously carried.**

### 6h. ESTABLISH DATE, TIME AND PLACE OF REGULAR MEETINGS OF THE BOARD FOR 2010

It was moved by Ms. Deanna Rich, seconded by Ms. Linda Friedman, that the meeting of May 6, 2001 be changed to May 4, 2010, and that remaining Board Meetings and start times listed on the 2010 Board Meeting Schedule be approved as presented. **Motion unanimously carried.**

6i. APPOINTMENT OF BOARD SECRETARY AND RE-ADOPTION OF BOARD POLICIES

It was moved by Nick Lawson, seconded by Allie Jucha, that the Board re-adopt all Board Policies and appoint the Superintendent to serve as Board Secretary, as specified in Board Bylaw #9320. **Motion unanimously carried.**

\*6j. APPOINTMENTS OF BOARD REPRESENTATIVES:

Committee appointments of Board Representatives were as follows:

Carlsbad City/School Liaison Committee	<u>Barbara Groth / Beth Hergesheimer</u>
Career Technology Education	<u>Barbara Groth / Beth Hergesheimer</u>
Encinitas City/School Liaison Committee	<u>Linda Friedman / Beth Hergesheimer</u>
Legislative Action Network, Local	<u>Linda Friedman / Deanna Rich</u>
Legislative Action Network, Regional	<u>Linda Friedman / Deanna Rich</u>
Long Range Facilities Task Force	<u>Joyce Dalessandro</u>
North Coastal Consortium for Special Education	<u>Barbara Groth</u>
San Diego City Council/School Liaison	<u>Deanna Rich / Joyce Dalessandro</u>
Solana Beach City/School Liaison Committee	<u>Deanna Rich / Joyce Dalessandro</u>
Strategic Planning Committee	<u>Beth Hergesheimer</u>

*\*IMMEDIATELY FOLLOWING ACTION ON THIS ITEM, THE BOARD ADJOURNED TEMPORARILY, AND SUMMONED A MEETING OF THE SAN DIEGUITO PUBLIC FACILITIES AUTHORITY, THEN RECONVENED TO CONTINUE THE REGULAR MEETING, (ITEMS 7 – 30 BELOW).*

**NON-ACTION ITEMS.....(ITEMS 7 - 10)**

7. STUDENT BOARD REPRESENTATIVES ..... (ITEM 7)

All Student Board Representatives gave updates on events and activities at their schools.

8. BOARD OF TRUSTEES UPDATES AND REPORTS..... (ITEM 8)

All Board members attended the annual California School Boards Association Conference, in San Diego, December 3<sup>rd</sup> through the 5<sup>th</sup>.

Mrs. Dalessandro shared details on some of the workshops she attended while at the CSBA conference, including two for “Green” schools.

Ms. Friedman attended an Encinitas City/School Liaison meeting where a community resource representative spoke about outreach efforts to families in need within the community. Ms. Friedman also distributed materials she received at the CSBA conference.

Ms. Hergesheimer attended the Encinitas City/School Liaison meeting with Mr. Noah and Ms. Friedman.

Ms. Rich shared highlights on a CSBA workshop she attended given by Schools For Sound Finance, and distributed copies of a handout from the workshop.

9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES ..... (ITEM 9)

Superintendent Noah will be attending some future staff and department chair meetings at each of the school sites; announced the creation of a new Budget Review Committee, which is scheduled to meet on January 21, 2010; has begun a series of meetings with Foundation Executive Directors and Presidents from the four high schools; said there was a pending meeting with district administration, principals and athletic directors to discuss the creation of an Athletic Handbook; and gave details about an Achievement Gap Task Force meeting at the County Office of Education, held earlier that day. President Groth also attended this meeting.

## 10. SCHOOL SITE UPDATE, CANYON CREST ACADEMY ..... BRIAN KOHN, PRINCIPAL

Principal Kohn thanked the Board for the opportunity to share. Mr. Kohn highlighted the following growth areas within the school and programs: Science Department Robotics Team received two grants – one from Qualcomm, the other from NASA, totaling \$10,500. In Math, CCA placed 8<sup>th</sup> in the country in a national competition called the 2009 Assessment Team Scramble, (Phase two of the competition continues in February). In sports, CCA won championships in field hockey, boys' water polo, girls' cross-country, and boys' softball. The "Envision", Career Technology Education and Regional Occupation programs are also showing progress, and there is a pending Festival of the Arts scheduled, which will involve close to 900 students as well as other community artists. This is Canyon Crest Academy's sixth year and Mr. Kohn said it is wonderful to be associated with a wonderful staff and thanked the Board and School District for their support.

**CONSENT AGENDA ITEMS ..... (ITEMS 11 – 15)**

It was moved by Ms. Joyce Dalessandro, seconded by Ms. Deanna Rich, that all consent agenda items listed below be approved as presented. ***Motion unanimously carried.***

**11. SUPERINTENDENT**

## A. ACCEPTANCE OF GIFTS AND DONATIONS

Accept the Gifts and Donations, as presented.

## B. APPROVAL OF FIELD TRIP REQUESTS

Approve all Field Trip Requests submitted, as presented.

**12. HUMAN RESOURCES**

## A. APPROVAL OF PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

## B. APPROVAL/RATIFICATION OF AGREEMENT

Approve/ratify entering into the following agreement and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreement:

1. Club One Fitness to provide corporate membership rates to District employees for membership at Club One Fitness, during the period December 11, 2009 through December 31, 2010, for an amount not to exceed \$1,000.00, to be expended from the General Fund 03-00 and be reimbursed by the San Diego County and Imperial County Risk Management Joint Powers Authority.

**13. EDUCATIONAL SERVICES**

## A. APPROVAL/RATIFICATION OF AGREEMENTS

No Agreements Submitted

**14. PUPIL SERVICES**

## A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

No Contracts Submitted

## B. APPROVAL/RATIFICATION OF AGREEMENTS

No Amendments Submitted

## C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENT

Approve/ratify the following Parent Settlement and Release Agreement, to be funded by the General Fund 06-00/Special Education, and authorize the Executive Director of Pupil Services to execute the agreement:

1. Student ID #509530, in the amount of \$21,700.00.

**15. BUSINESS**

## A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. En Pointe Technologies for Microsoft Office master school subscription license agreement for all district computers, during the period December 31, 2009 through December 31, 2010, for an amount of \$115,055.58, to be expended from the General Fund 03-00.
2. Lawrence Family Jewish Community Centers of San Diego County for lease of facilities for Canyon Crest Academy Swim Team and Water Polo programs, during the period January 1, 2010 through December 31, 2010, at the rate of \$73.00/hour, to be paid for by the Canyon Crest Academy Foundation.
3. Boys and Girls Club of San Dieguito for lease of facilities for the La Costa Canyon High School Girls Water Polo Team, during the period November 20, 2009 through February 20, 2010, for an amount not to exceed \$7,500.00, to be paid for by the La Costa Canyon High School Foundation.
4. State of California's 22<sup>nd</sup> District Agricultural Association for lease of facilities for the Torrey Pines High School AP testing, during the period May 3, 2010 through May 14, 2010, for an amount not to exceed \$5,800.00, to be expended from the General Fund 03-00.
5. Dave Yant, Signs & Designs to design and paint assorted graphic designs and signs at locations throughout the District, during the period November 6, 2009 through June 30, 2010, for an amount not to exceed \$15,000.00, to be expended from the fund to which the project is charged.
6. JPBLA, Inc. to provide landscape architectural services and landscape construction documents for miscellaneous maintenance projects as assigned, during the period December 11, 2009 through June 30, 2010, for an amount not to exceed \$25,000.00, to be expended from the fund to which the project is charged.
7. Atlas Pumping Service to perform grease trap, septic tank, portable toilet, and pumping services at various sites throughout the District, during the period December 11, 2009 and continuing until terminated by thirty day written notice from either party, at the rate of \$75 for grease trap cleaning and various other rates according to specific job requirements with prior approval from the District, to be expended from the General Fund 03-00.
8. Dudek to provide environmental planning (California Environmental Quality Act - CEQA) services for the solar panel projects at La Costa Canyon High School and Canyon Crest Academy, during the period December 11, 2009 through June 30, 2010, for an estimated amount of \$26,980.00, to be expended from the Capital Facilities Fund 25-19 and reimbursed by future bond proceeds.

## B. AUTHORIZATION TO ENTER INTO AGREEMENT/MISSION FEDERAL CREDIT UNION

Authorize entering into an agreement with Mission Federal Credit Union to establish a MasterCard purchasing card account in the name of the San Dieguito Union High School District, provide MasterCard purchasing cards, and transaction related information processing, during the period December 11, 2009 until terminated by either party with sixty (60) day written

prior notice, to be expended from the fund to which the purchase will be charged, and authorize Christina M. Bennett, Eric R. Dill, or Stephen G. Ma to sign all pertinent documents.

C. AUTHORIZATION TO ENTER INTO AGREEMENT/CALSTRS

Authorize entering into an agreement with CalSTRS to establish the San Dieguito Union High School District Employer Paid 403(b) Plan for the Superintendent of Schools as per his contract with the District, and authorize the Associate Superintendent, Business Services or designee, or his or her successor, as Employer Paid 403(b) Plan Administrator, and further authorize him or her to implement and manage the Plan and to enter into other contracts or agreements which he or she deems necessary or properly to administer the Plan.

D. APPROVAL TO ENTER INTO AGREEMENT/TENNIS COURT RESURFACING AT EARL WARREN MIDDLE SCHOOL

Approve entering into a contract with Ferandell Tennis Courts, Inc. for tennis court resurfacing at Earl Warren Middle School, during the period of December 11, 2009 through December 31, 2009, in the amount of \$14,000.00, to be expended from Capital Facilities Fund 25-19 subject to reimbursement from the Greater San Diego City Tennis Council, and authorize Stephen G. Ma, Christina Bennett, or Eric Dill to sign all documents pertaining to the contract.

E. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENT

Approve/ratify amending the following agreement and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreement:

- 1. EDCO Waste & Recycling Services for district wide recycling and waste disposal services, extending the contract period from January 1, 2010 through December 31, 2010, without any price increases, to be expended from the General Fund 03-00.

F. AWARD/RATIFICATION OF CONTRACTS

No Contracts Submitted

G. APPROVAL OF CHANGE ORDERS

No Change Orders Submitted

H. ACCEPTANCE OF CONSTRUCTION PROJECTS

No Construction Projects Submitted

I. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

- 1. Purchase Orders
- 2. Instant Money
- 3. Membership Listing

**DISCUSSION / ACTION ITEMS ..... (ITEMS 16 – 20)**

16. APPROVAL OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT STRATEGIC PLAN, 2009-10

It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, to approve the San Dieguito Union High School District Strategic Plan, 2009-10, as presented. **Motion unanimously carried.**

17. SINGLE PLAN FOR STUDENT ACHIEVEMENT

It was moved by Ms. Linda Friedman, seconded by Ms. Joyce Dalessandro, to approve the Single Plan for Student Achievement (SPSA), as presented. **Motion unanimously carried.**

18. CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) DELEGATE ASSEMBLY NOMINATIONS, 2010

It was moved by Ms. Joyce Dalessandro, seconded by Ms. Deanna Rich, to nominate Ms. Barbara Groth and Ms. Comischell Rodriguez as candidates for Delegate Assembly, 2010. **Motion unanimously carried.**

19. APPROVAL OF RECEIPT OF TIER III CATEGORICAL FUNDING

A. PUBLIC HEARING -Hearing was opened for public comment; none presented; hearing closed.

B. It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, to approve receipt of Tier III Categorical Funds, in the amount of \$3,092,673 and, subject to approval of the San Diego County Office of Education, that ROP funding in the amount of \$1,238,604 be received as flexible Tier III funding. **Motion unanimously carried.**

20. ADOPTION OF 2009-10 DISTRICT GENERAL FUND / FIRST INTERIM BUDGET

It was moved by Ms. Linda Friedman, seconded by Ms. Deanna Rich, to adopt the 2009-10 District General Fund, First Interim Budget and Certification, as presented. **Motion unanimously carried.**

**INFORMATION ITEMS..... (ITEMS 21 – 30)**

21. 2008/09 REPORT OF STATUTORY SCHOOL FEES AND FINDINGS – PUBLIC NOTICE

This item was presented for the first reading and will be resubmitted to the Board for approval on January 14, 2010.

22. PROPOSED BOARD POLICY REVISION, #6200.1, "ALTERNATIVE CREDITS TOWARD GRADUATION"

This item was presented for the first reading and will be resubmitted to the Board for approval on January 14, 2010.

Public Comments: Jazmin Styles PE teacher in the district addressed concerns about Item 22 and presented the Board with letters and signatures from other staff members.

23. BUSINESS SERVICES UPDATE..... STEVE MA, ASSOCIATE SUPERINTENDENT

Mr. Ma distributed copies of a letter agreement for reimbursement to the district of \$14,000 for resurfacing costs of the tennis courts at Earl Warren Middle School.

24. HUMAN RESOURCES UPDATE..... TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King announced the retirement of Jill Contway, Administrative Assistant at Torrey Pines High School, and commended Ms. Contway for her 30 years of service. Ms. King also addressed the Club One Fitness reduced membership option for all district employees.

25. EDUCATIONAL SERVICES UPDATE..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt addressed a course submission for an environmental science course; He also addressed Safety Reminders for parents and students

26. PUBLIC COMMENTS – (No other comments presented)

27. FUTURE AGENDA ITEMS – (None discussed)

28. ADJOURNMENT TO CLOSED SESSION – (Nothing further to discuss)

29. REPORT OUT OF CLOSED SESSION – (Nothing further to report)

30. ADJOURNMENT OF MEETING – Meeting adjourned 7:54 PM.

APPROVED IN PUBLIC MEETING OF THE  
BOARD OF TRUSTEES OF THE SAN DIEGO  
UNION HIGH SCHOOL DISTRICT 5-20-10

Becky Banning  
BECKY BANNING RECORDING SECRETARY  
BOARD OF TRUSTEES

Joyce Dalessandro  
Joyce Dalessandro, Board Clerk

Ken Noah  
Ken Noah, Superintendent

5 / 20 / 2010

Date

5 / 20 / 2010

Date

**Item 19A Revised, 05-20-10 (Public Comments)**